



Certification training

American Certified Procurement Manager

ACPM

Preparation for the AAPSCM ACPM exam

Training for the AAPSCM ACPM exam for procurement managers: strategic planning, supplier relationships, contracts and risk, global sourcing, sustainability, data and digital transformation.

Delivered by Vertex Business, a professional certification training provider.



8 areas
on the credential page



For managers
after ACPP or experience



From strategy
to data-led decisions



Plan with us
before you enrol

Program details and enrolment

vertexbusiness.xyz/programs/acpm?lang=en

Procurement management is a strategic decision, not paperwork.



About the training

A procurement manager moves from chasing orders to setting the buying plan, choosing suppliers for long-term relationships and managing contract risk. ACPM adds sustainability, data analysis and the use of AI in decisions.

The exam at a glance

100 questions at most	120 minutes exam time	650 of 1000 to pass
---	---	---

Per AAPSCM's ACPM page, accessed 15 October 2026. Questions are multiple choice in English; renewal is 35 PDEs every three years.

What the exam measures



Knowledge of the eight areas

Core concepts in strategy, suppliers, contracts and digital procurement.



The manager's decision

Choosing the best action in a management-level buying situation.

APPLIED ITEMS

How to read a procurement manager item

01

Find the area

Strategy, supplier, contract or data?

02

Find the level

A daily decision or a multi-year policy?

03

Weigh the criteria

Cost, risk and sustainability together.

For those who manage procurement, or are preparing to.



This suits you if you:

- ✓ **Hold ACPP**
And want to move to the management level of the same track.
- ✓ **Supervise a buying team**
And need a framework to allocate spend and track performance.
- ✓ **Manage key supplier contracts**
And want a clearer approach to risk and relationships.
- ✓ **Lead digital change in buying**
And need to understand the role of data and AI.



Roles at this level

Illustrative roles that use this knowledge; AAPSCM does not require a specific job title.

- ✓ **Procurement manager**
Sets the annual buying plan and follows its delivery.
- ✓ **Category manager**
Defines a strategy for each spend category.
- ✓ **Supplier contract manager**
Tracks contract obligations and resolves disputes.
- ✓ **Procurement improvement lead**
Leads the department's digital systems and reporting.

ELIGIBILITY AND EXAM

Before you apply for the exam

Entry condition

ACPP, or three or more years' experience; check with the issuer what experience qualifies.

The exam

Up to 100 multiple-choice questions in 120 minutes, in English, online or at a test centre.

Credential name

Confirm the credential's current name with the issuer before registering.

Eligibility and exam on AAPSCM's official page [↗](#)

The eight ACPM areas

AAPSCM lists eight areas on the credential page, from strategic planning to AI-supported decisions.

ACPM areas

Strategic Procurement Planning

Spend analysis

The annual buying plan

Supplier Relationship Management

Supplier segmentation

Regular performance reviews

Contract and Risk Management

Key contract clauses

A supply risk register

Global Sourcing and Supply Chain Integration

Buying from other markets

Aligning with the chain

Sustainability and Ethical Procurement

Environmental and social criteria

Integrity and conflicts of interest

Data Analytics in Procurement

Performance indicators

Reading spend patterns

Digital Procurement Transformation

e-Procurement systems

Automating the order cycle

AI-Driven Decision-Making in Procurement

Forecasting demand and prices

Limits of relying on a model

Source: AAPSCM's ACPM page, accessed 15 October 2026. Items under each area are an illustrative summary.

From the spend plan to a data-backed decision.

Each axis is applied to a fictional procurement department in a mid-sized company, with realistic spend and supplier figures.

01 Strategy and suppliers

Analysing spend and setting the buying plan, then segmenting suppliers and building ties with the key ones.

Applied example A third of spend goes to one supplier with no framework agreement.

02 Contracts, risk and sustainability

Clauses that protect both sides, the risk register, and sustainability and integrity criteria in selection.

Applied example A cheaper supplier fails environmental safety standards.

03 Data and digital transformation

Performance indicators, e-procurement systems, and AI for forecasting and analysis.

Applied example An automated report suggests switching supplier. Do you agree?

LEARNING OUTCOMES

What you will be able to do

01 Build an annual buying plan

Grounded in actual spend analysis.

02 Segment suppliers

And pick the right relationship for each group.

03 Assess contract risk

And propose clauses that reduce it.

04 Read a data report

And judge an automated recommendation before acting.

The eight areas make sense through a real department.



Worked spend analysis

Classify simplified spend data, draw the plan's priorities from it, then compare with the solution.

Links strategy to numbers.



Manager decisions

Short cases on contracts, suppliers and digital change; choose an action and justify it.

Close to the style of exam items.



A plan that fits your time

Study format, dates and any accompanying materials are confirmed with the Vertex Business team before enrolment, based on your level and available time.

The monthly spend report is study material.

Which of the eight areas does it reveal?





STUDY PLAN

A practical plan from your starting point to exam day.

01 Start with strategy

Spend analysis and the plan underpin the other areas.

02 Study suppliers

Segmentation, evaluation and relationship management.

03 Master contracts and risk

Key clauses and the risk register.

04 Add global and sustainable

Sourcing abroad, sustainability and integrity.

05 Finish with data and digital

Indicators, systems and AI.

06 Revise at pace

Up to 100 questions in 120 minutes: just over a minute each.

Concept items

The correct meaning of a term from the eight areas.

Management items

Choosing the decision that balances cost, risk and value.

“What impressed me most was the trainer’s care that the information landed and that everyone had a chance to take part... and pointing out what matters most in the material.”

— CPTD learner about the trainer after a session · translated from Arabic · published on the Vertex site

“An excellent session. I learned important things about the certification and benefited a lot... everything was explained so clearly that I had no questions left.”

— SHRM learner after a live session · translated from Arabic · published on the Vertex site

“This achievement would not have been possible without the support, guidance and training I received... which prepared me for the exam.”

— Learner who earned CPTD · translated from Arabic · public post shown on the Vertex site



About Vertex Business

Vertex Business provides professional certification training in talent development, human resources and project management, alongside a professional diploma in medical research and team training for organizations. Training pairs Arabic explanation that keeps the exam’s English terminology with application to real workplace decisions.

[Company details](#) 



Booking the exam

Registration, fees and scheduling for the ACPM exam are handled directly with AAPSCM.

[Official AAPSCM ACPM page](#) 

COMPLETION CERTIFICATE AND PROFESSIONAL CREDENTIAL

Training completion requirements and the Vertex Business completion certificate are confirmed in the enrolment details.

The ACPM professional credential itself is awarded by AAPSCM under its own requirements, after you pass its assessment.



Discuss your goal and choose how to study.



Scan with your phone camera

YOUR NEXT STEP

- ✓ Training topics and outcomes
- ✓ A level that fits your experience
- ✓ Available study formats and dates
- ✓ Details and price confirmed before enrolment

Open the program page →

01

Open the program page

Scan the code or tap the link.

02

Discuss your goal

Use the WhatsApp button on the program page.

03

Confirm the details

Study format, dates and price before enrolment.

vertexbusiness.xyz/programs/acpm?lang=en