

## Certification training

# Associate Professional in Talent Development

# APTD

Preparation for the ATD APTD exam

Training for practitioners early in their talent development career that connects the ATD Capability Model to daily training work: analyzing needs, designing learning, delivering it and measuring impact.

Delivered by Vertex Business, a professional certification training provider.



### Recorded pathway

14 months



### Live round

with the trainer



### Arabic explanation

exam terminology kept



### Completion certificate

from Vertex Business

Program details and enrolment

[vertexbusiness.xyz/programs/aptd?lang=en](https://vertexbusiness.xyz/programs/aptd?lang=en)

# A structured foundation for a talent development career.



## About the training

Training practitioners work across several stages at once: understanding the need, designing the activity, delivering it, then checking whether it made a difference. This training places those stages within the Talent Development Capability Model and applies each concept to a real situation.

## The exam at a glance

|                                            |                                    |                                            |
|--------------------------------------------|------------------------------------|--------------------------------------------|
| <b>115</b><br>questions<br>multiple choice | <b>120</b><br>minutes<br>exam time | <b>3</b><br>domains<br>TD Capability Model |
|--------------------------------------------|------------------------------------|--------------------------------------------|

Per ATD's APTD exam and eligibility pages, accessed 14 October 2026. ATD currently lists Arabic among the exam languages.

## What the exam measures



### Application level

Questions test whether you can use a concept at work.



### Capability Model

Questions are built on ATD's Talent Development Capability Model.

## APPLICATION ITEMS

### How to work through a scenario item

**01**

#### Locate the stage

Analysis, design, delivery or evaluation?

**02**

#### Link it to the model

Which capability is tested, and what is the accepted practice?

**03**

#### Choose the best application

Favor the action that serves the learner and the business.

# For those starting in talent development, or doing it as part of their role.



## This suits you if you:

- ✓ **Work in training or L&D**  
You coordinate programs, prepare materials or deliver sessions.
- ✓ **Develop people as part of your job**  
You work in HR and look after learning programs among other duties.
- ✓ **Need a foundation before CPTD**  
You have early experience and want structure before the advanced level.
- ✓ **Prefer Arabic explanation with exam terms**  
So you read English terms exactly as they appear in questions.



## Roles at this level

Illustrative roles that work at this level; ATD determines eligibility.

- ✓ **L&D specialist**  
Analyzes training needs, runs programs and follows up results.
- ✓ **Training coordinator**  
Manages schedules, trainers, venues and session evaluations.
- ✓ **Junior learning designer**  
Turns content into clear activities and assessments.
- ✓ **Talent development practitioner**  
Supports talent and performance programs in the organization.

## ELIGIBILITY AND LANGUAGE

### Before you apply for the exam

#### Experience and development

Both pathways require at least three years in talent development. The professional-development requirement is 28 hours in the last three years, or an ATD Master Series program instead of those hours —not instead of the experience.

#### Exam language

ATD currently lists Arabic among the APTD exam languages.

#### The advanced level

For deeper case analysis and organizational impact, CPTD is closer to your role.

Full eligibility on ATD's official page [↗](#)

# APTD exam domains and weights

ATD builds the exam on the Talent Development Capability Model: 22 capabilities in three domains and 44 official content statements.

## Talent Development Capability Model

| Personal Capability <b>20%</b>           | Professional Capability <b>50%</b> | Organizational Capability <b>30%</b> |
|------------------------------------------|------------------------------------|--------------------------------------|
| Communication                            | Learning Sciences                  | Business Insight                     |
| Emotional Intelligence & Decision-Making | Instructional Design               | Consulting & Business Partnering     |
| Collaboration & Leadership               | Training Delivery & Facilitation   | Organization Development & Culture   |
| Cultural Awareness & Inclusion           | Technology Application             | Talent Strategy & Management         |
| Project Management                       | Knowledge Management               | Performance Improvement              |
| Compliance & Ethical Behavior            | Career & Leadership Development    | Change Management                    |
|                                          | Coaching                           | Data & Analytics                     |
|                                          | Evaluating Impact                  | Future Readiness                     |

## APTD or CPTD?

|                | APTD                                                 | CPTD                                                 |
|----------------|------------------------------------------------------|------------------------------------------------------|
| Question level | Application                                          | Application and analysis                             |
| Exam           | 115 questions · 120 minutes                          | 90 questions + 10 cases · 3 hours                    |
| Exam language  | Arabic available                                     | English only                                         |
| Experience     | 3 years + 28 PD hours                                | 5 years + 60 hours, or 4 years with APTD             |
| Domain weights | Personal 20% · Professional 50% · Organizational 30% | Personal 20% · Professional 45% · Organizational 35% |

Source: ATD's January 2026 APTD handbook and exam page on [td.org](https://www.td.org).

# From concept to workplace situation.

The training breaks preparation into units tied to the model's three domains and applies each concept to a real training situation.

## 01 Personal Capability

Communication, emotional intelligence, decision-making, collaboration, leadership and compliance.

**Applied example** A department head postpones the team's training because of workload.

## 02 Professional Capability

Learning sciences, instructional design, delivery, technology, knowledge management, career development, coaching and evaluating impact.

**Applied example** Everyone attended the program, yet performance did not change.

## 03 Organizational Capability

Business insight, consulting, organization development, talent, performance, change and data.

**Applied example** A department asks for training when the real cause is unclear procedures.

## — LEARNING OUTCOMES

### What you will be able to do

#### 01 Build a study map

Linked to the exam domains and their weights.

#### 02 Apply core concepts

To real training and development situations.

#### 03 Identify knowledge gaps

And order revision by weight and gap.

#### 04 Decide under time pressure

115 questions in 120 minutes.

## Two ways to study. Choose what fits your time.



### Recorded pathway

Start once your account is activated and study, and replay explanations, at your own pace. Personal access for 14 months from payment confirmation.

**Suits you if your schedule changes often.**



### Live round

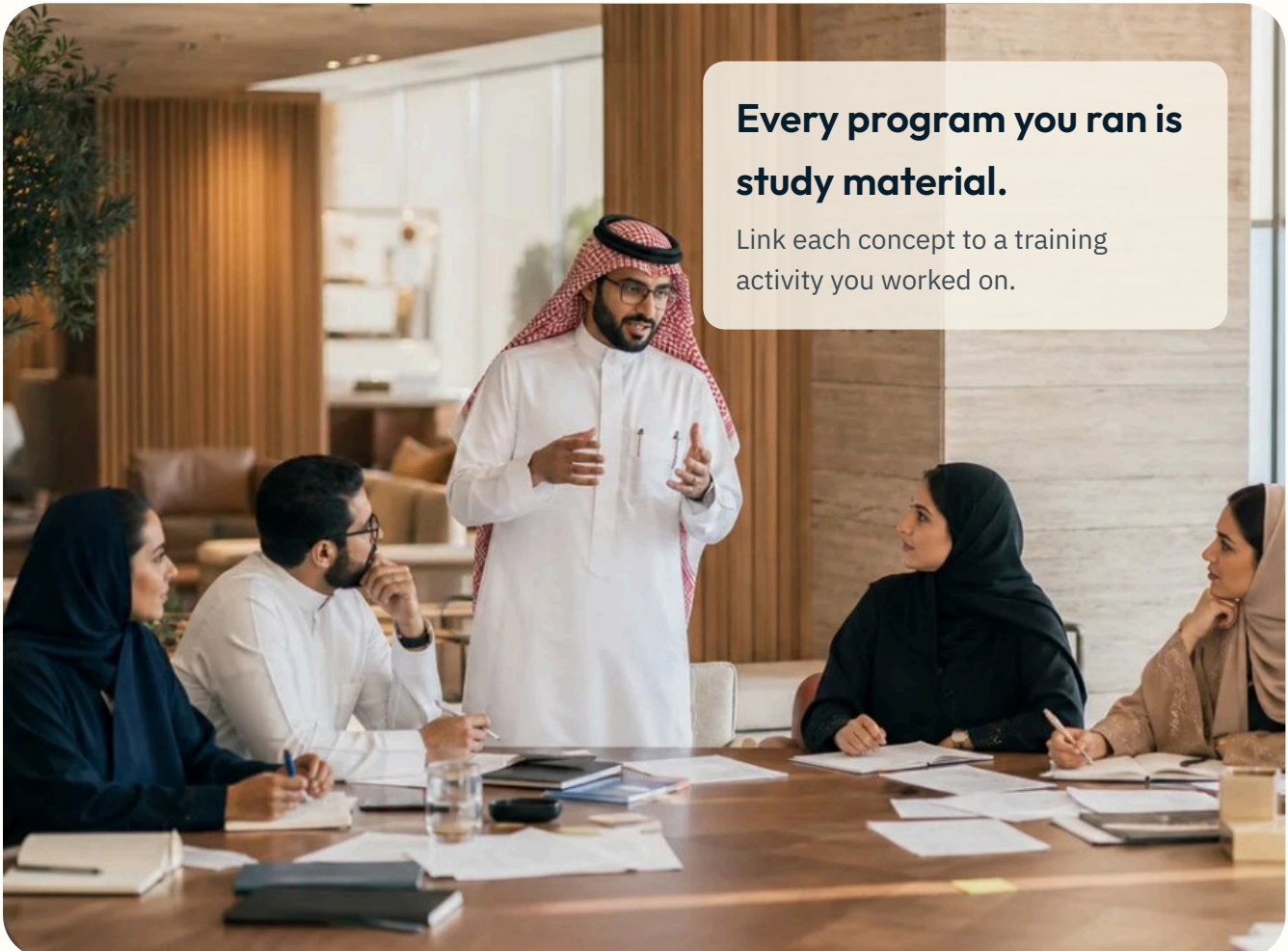
Live sessions with the trainer on the round schedule published on the program page. Purchased separately from the recorded pathway.

**Suits you if you prefer a fixed schedule and live interaction.**



### Arabic explanation, exam terminology kept

Concepts are explained in Arabic while the English terms stay exactly as they appear in the model and questions.



**Every program you ran is study material.**

Link each concept to a training activity you worked on.



## STUDY PLAN

# A practical plan from your starting point to exam day.

### 01 Find your starting point

Rate yourself on the three domains and note your weakest capabilities.

### 02 Split time by weight

Roughly half your time on Professional Capability, which is 50% of the exam.

### 03 Learn a concept, then apply it

Link each concept to a program or activity you have worked on.

### 04 Practise and review mistakes

Use the practice questions available to you, and revisit every miss a few days later.

### 05 Fix the English terms

A short list of terms that recur in the model and the questions.

### 06 Pace yourself

115 questions in 120 minutes: about a minute each, with time to review.

#### Concept items

Precise definitions and terms as used in the Capability Model.

#### Application items

Choosing the best action in a training or development situation.

**“This achievement would not have been possible without the support, guidance and training I received... which prepared me for the exam.”**

— Learner who earned CPTD · translated from Arabic · public post shown on the Vertex site

**“What impressed me most was the trainer’s care that the information landed and that everyone had a chance to take part... and pointing out what matters most in the material.”**

— CPTD learner about the trainer after a session · translated from Arabic · published on the Vertex site

**“An excellent session. I learned important things about the certification and benefited a lot... everything was explained so clearly that I had no questions left.”**

— SHRM learner after a live session · translated from Arabic · published on the Vertex site



### About Vertex Business

Vertex Business provides professional certification training in talent development, human resources and project management, alongside a professional diploma in medical research and team training for organizations. Training pairs Arabic explanation that keeps the exam’s English terminology with application to real workplace decisions.

[Company details](#)



### Applying for the exam

Exam registration, fees and scheduling are handled directly with ATD.

[Official ATD APTD page](#)

## COMPLETION CERTIFICATE AND PROFESSIONAL CREDENTIAL

When you complete the training requirements, you receive a Vertex Business certificate of completion.

The APTD professional credential itself is awarded by ATD once you pass its exam and meet its requirements.



## Choose how you study and enrol



Scan with your phone camera

### ENROLMENT

- ✓ Current prices, VAT included
- ✓ Next live round dates
- ✓ Enrolment and payment
- ✓ Contact the Vertex Business team

**View program and enrol →**

01

#### Open the program page

Scan the code or tap the link.

02

#### Choose your study option

Recorded pathway or  
live round.

03

#### Complete enrolment

Start once your account  
is activated.

[vertexbusiness.xyz/programs/aptd?lang=en](https://vertexbusiness.xyz/programs/aptd?lang=en)